SIRCO
SUSANVILLE INDIAN RANCHERIA CORPORATION

Indian preference in employment and training (PL 93-638)

IMPORTANT: Complete each section. If not applicable, indicate so with "N/A". Failure to do so will cause delays in the process and/or void application.

Please type or print all answers. Do not use pencil.

Writing must be legible. Failure to do so may cause delays and/or void application.

If needed, attach additional documents or explanation sheets.

Each statement made in this application is subject to verification, so please do not misstate or omit any material fact/s.

Any corrections, changes, or other alterations must be initialed and dated by the applicant.

You are advised that this employment application is an official document and misrepresentation or failure to reveal information requested may be deemed sufficient cause for denial or revocation.

SIRCO PROPERTY MANAGEMENT

DIAMOND MOUNTAIN MINI MART

SMOKIN' BEAN

SIRCO
SUSANVILLE INDIAN RANCHERIA CORPORATION

O Susanville Indian Rancheria Corporation (SIRCO) O SIRCO Property Management O Diamond Mountain Mini-Mart

O Diamond Mountain Smoke Shop (Smokin' Bean)

O TERRA Solutions & Services

Date of Application: _____ **Phone No.** _____

Name: _____ **SSN:** _____

Last First MI

Address: _____

Street City State Zip

Mailing Address: (If different from above)

Address: _____

Street City State Zip

Position applying for: Wage expected: __ __ __ __ Date Available: _____

Do you have any friends or relatives working for any company listed *above?* _____ Yes _____ No

If yes, state name(s) and relationship:

_____ _____

Name Relationship

_____

Name Relationship

Are you **under** 21 years of age? Yes _____ No

If hired, would you have problems getting reliable transportation to and from work? Yes _____ No

Have you *ever* been convicted of a criminal offense (felony or serious misdemeanor)? Yes _____ No

Are you a member of the Susanville Indian Rancheria? Yes _____ No

Are you eligible for Indian preference hiring? Yes _____ No

Are you eligible for preference as a member of an Indian household? _____ Yes _____ No

If you answered **yes** to any question(s) above, please explain:

_____

_____

_____

_____

PLEASE INCLUDE A COPY OF ENROLLMENT CARD IF YOU ARE APPLYING UNDER INDIAN PREFERENCE (PL 93-638)

SIRCO Administrative Offices - 447-160 Lassen Ave – PO Box 1006 · Herlong, CA 96113
Tel 530-252-4209 x. 3 · Fax 530-212-3746

Education, Training and Experience

		No. of years Completed	Did you Graduate?	Degree
High School	Name		Yes / No	
	Address			
	City / State / Zip			
College/ University	Name		Yes / No	
	Address			
	City / State / Zip			
Vocational/ Business	Name		Yes / No	
	Address			
	City / State / Zip			

Employment History

Ust below all present and past employment starting with your most recent employer (last five years is sufficient). Account for all periods of unemployment. You must complete this section even if attaching a resume'.

Name of Employer ____ Telephone No ____ From: ____ To: ____ Dates Employed (Month and Year)

Type of Business ____ Your Position ____ Your Supervisor's Name ____

Address Street ____ City ____ State ____ Zip ____

Reason for Leaving

May we contact this employer for a reference? ___ Yes ___ No

Name of Employer ____ Telephone No ____ From: ____ To: ____ Dates Employed (Month and Year)

Type of Business ____ Your Position ____ Your Supervisor's Name ____

Address Street ____ City ____ State ____ Zip ____

Reason for Leaving

May we contact this employer for a reference? ___ Yes ___ No

Name of Employer _____ Telephone No _____ From: _____ To: _____ Dates Employed (Month and Year)

Type of Business _____ Your Position _____ Your Supervisos Name _____

Address Street _____ City _____ State _____ Zip _____

Reason for Leaving _____

May we contact this employer for a reference? ___ ___ ___ Yes _____ No

Note: Attach additional page(s) if necessary.

References

List below, four persons not related to you who have knowledge of your work performance within the last three years.

First Name _____ Last Name _____ (_____) _____ Telephone No.

Address Street _____ City _____ State _____ Zip _____

Occupation _____ No. Years Acquainted _____

First Name _____ Last Name _____ (_____) _____ Telephone No.

Address Street _____ City _____ State _____ Zip _____

Occupation _____ No. Years Acquainted _____

First Name _____ Last Name _____ (_____) _____ Telephone No.

Address Street _____ City _____ State _____ Zip _____

Occupation _____ No. Years Acquainted _____

First Name _____ Last Name _____ (_____) _____ Telephone No.

Address Street _____ City _____ State _____ Zip _____

Occupation _____ No. Years Acquainted _____

Please Read Carefully, Initial Each Paragraph and Sign Below

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ Initials

I hereby authorize the company to investigate my references, work record, education, and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and association from any claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

_____ Initials

I understand that nothing contained in the application, or conveyed during any interview, which may be granted, or during my employment, if hired, is intended to create an employment contract between the company and me. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

_____ Initials

_____ _____

Date Applicant's Signature

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SUSANVILLE INDIAN RANCHERIA CORPORATION

BACKGROUND CHECK CONSENT

IMPORTANT: Initial each paragraph and complete each line. DO NOT USE PENCIL. Writing must be legible. Failure to do so many cause delays and/or denial of employment.

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I understand that any omission or misstatement of material fact on my application or on any document used to secure employment shall be grounds for rejection of my application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____Initials

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_____Initials

I understand that nothing contained in the application, or conveyed during any interview, which may be granted, or during my employment, if hired, is intended to create an employment contract between the company and me. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the forgoing are binding on the company unless made in writing and signed by me and the company's designated.

_____Initials

Date of Birth _____ other names used _____

_____ Countries/Cites lived in during the last five years and dates _____

_____

_____

Print name _____

_____ _____

Signature Date

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530.252.4209 x.3 | Fax 530.212.3746