Susanville Indian Rancheria

16th Annual Memorial POWWOW

Honoring our Ancestors and our Veterans

June 20 – 22, 2025

Vendor Application and Contract

Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Vendor Booth (e.g., Bob’s Burgers): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Please provide a description of the items you plan to sell at your booth:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Arts & Crafts**: **Food Booth**:

\_\_\_\_\_\_\_ 10ftx10ft ($75.00) \_\_\_\_\_\_\_Food Booth ($250.00)

\_\_\_\_\_\_\_ 10ftx20ft ($100.00) \_\_\_\_\_\_\_ Small Food/Drinks ($150.00)

\_\_\_\_\_\_\_ 10ftx30ft ($150.00)

\_\_\_\_\_\_\_ 10ftx10ft ($50.00 for 1 day) \_\_\_\_\_\_\_ Info Booth ($35.00) (NO SALES)

**\*\*\* ATTENTION, this year’s powwow will be held at the Lassen Community College Softball Field, with little to no amenities, please plan on bringing everything needed for your booth! (Weights Only)** **\*\*\***

**ALL FOOD VENDORS ARE REQUIRED TO HAVE A “CLASS K,” a “2-A:10-B:C,” FIRE EXTINGUISHERS, AS WELL AS AN EZ-UP FIREPROOF CANOPIES (IF YOU WILL BE COOKING OIL OUTSIDE). YOU WILL ALSO NEED TO PROVIDE PROOF OF THE UP-TO-DATE EXTINGUISHERS (YOU MAY SEND IT WITH YOUR APPLICATION).**

**\*All food vendors are responsible for contacting the Lassen County Environmental Health Department at 707 Nevada St. Susanville, CA 96130, (530) 251-8269 regarding health permits\***

The SIR POWWOW will not assume responsibility for lost, stolen, damaged items, or personal injuries. **Vendors will be responsible for their own security**. SIR POWWOW Committee staff and members reserve the right to direct any vendor to remove any items that are deemed inappropriate.

By my signature, I certify that I have read and accepted the attached terms and conditions of the SIR POWWOW Committee to which I agree to abide. I further acknowledge that any tax liabilities incurred by the vendor remain the vendors’ responsibility and not the SIR or any arm of such.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*\*For additional information or questions contact Solange Kocher (530)249-7038 EMAIL: Solangek2829@gmail.com or Amelia Luna (530) 310-2623. EMAIL:** [**powwow@sir-nsn.gov**](mailto:powwow@sir-nsn.gov)**\*\***

Please enclose a cashier’s check or money order payable to “SIR POWWOW” P.O. BOX 54 Susanville, CA 96130.

**Fees and applications are due by Friday June 4, 2025.**

**Amount Received: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Form of Payment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Receipt: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Staff Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Susanville Indian Rancheria POWWOW**

**Terms and Conditions**

Informational and Arts/Crafts Vendors are required to donate an item to the SIR POWWOW Committee for the raffle. Booth spaces are generally 10ftx10ft or larger. Spaces will be assigned at the sole discretion of the committee.

**\*All Food Vendors are responsible for contacting the Lassen County Environmental Health Department at (530) 251-8269, regarding health permits prior to start of powwow.\***

Setup begins on Friday at 9:00AM. NO VEHICLES ON SOFTBALL FIELD (WEIGHTS ONLY).

**\*Vendors must provide their own canopy, tables, chairs, and electricity (i.e., Whisper Generator) if outside.\***

Vendors also agree to abide by and comply with the Indian Arts and Crafts act of 1990 (P.L. 101644), which prohibits misrepresentation in the marketing of Indian Arts and Crafts products within the United States. The Indian Arts and Crafts Act of 1990, is the truth-in-advertising law. It is illegal to offer or display for sale or sell any art or craft product in a manner that falsely suggests it is an Indian product or the product of an Indian Tribe.

No vendor, other than those who have contracted with and were selected by the SIR POWWOW Committee shall be permitted to sell any food or drinks during the SIR POWWOW.

**NO ALCOHOL, DRUGS, WEAPONS, FIREARMS, EXPLOSIVES, EXPLOSIVE DEVICES, OR PRODUCTS WITH OFFENSIVE ODORS ARE ALLOWED ON THE PERMISES**. If any of the above-mentioned items are discovered on the premises or displayed in any manner will result in immediate expulsion from the SIR POWWOW and denied entry for the remainder of the event. THERE WILL BE NO REFUNDS!

Absolutely, NO garage sale, flea market, junk items, illegal, or items of bad taste will be allowed. The SIR POWWOW Committee reserves the right to request that any inappropriate items be removed.

The SIR POWWOW Committee reserves the right to cancel this agreement at any time. In such case, all vendor fees will be refunded, unless the cancellation was due to a violation of contract. All decisions of the SIR POWWOW Committee are final. \*\* If the Vendor cancels 30 days prior to the event, all monies are to be refunded, up to 10 days prior, 50% to be refunded; after that time, the Vendor will forfeit all fees.\*\*

This agreement constitutes the sole and only agreement between the SIR POWWOW Committee and the Vendor. It supersedes any prior understanding of a written or oral agreement between the parties respecting the subject matter of this agreement. No amendment or modification of the terms of this agreement shall be binding unless it is in writing, dated after this agreement, and duly signed by all parties.

The Susanville Indian Rancheria, the SIR POWWOW Committee, and other sponsors of the POWWOW are not responsible for accidents, injuries, stolen or lost articles, or for the welfare of short-funded travelers.

**Vendors are encouraged to have someone always present at their booths/ space SIR POWWOW.**

P.O. Box 54, Susanville, CA 96130

Amelia Luna (530) 310-2623; EMAIL: powwow@sir-nsn.gov